



Please return completed application form to the following address:	Jo.Yorke@pafc.co.uk
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Position applied for:	
How did you hear about this vacancy:	

Personal Details (Please write in BLOCK CAPITALS)

Surname:	
Forenames:	
Title:	
Previous Names (If any):	
Current Address:	
Please ensure to include full postcode	
Previous Address: (If at current address less than 3 years)	
Please ensure to include full postcode	
Daytime Telephone Number:	
Email Address:	

Right to Work in the United Kingdom

Do you have the right to take up employment in the UK?	Yes	No
If no, please provide details:		

Interview Availability

Please list any dates that you are not available for interview:	
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Education, Training, Qualifications & Relevant Skills (Please provide details of schools attended from age 11 years onwards, as well as any other education, training & vocational skills)

Dates Attended	Secondary Education	Subject	Qualifications/Grades
Dates Attended	Further Education	Subject	Qualifications/Grades
Dates Attended	Higher Education	Subject	Qualifications/Grades
Dates Attended	Vocational and/or Professional Training	Subject	Qualifications/Grades

Please describe any relevant skills you may have from any voluntary work, domestic responsibilities as well as any other activities that you feel would be relevant to the advertised role:

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Availability for Work

If this application is successful, please indicate the earliest that you would be able to take up employment with the Company:

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Holiday Commitments

Please detail any holidays that are booked for the next 12 months?

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Employment History (Please list your past three employers or your last five years of employment history - whichever is greater. If you are offered employment these employers will be contacted for a reference)

Dates of Employment		Name of Employer & Full Postal Address	Final Job Title & Reason for Leaving	Final Salary Prior to Leaving Company
From	To			
Dates of Employment		Name of Employer & Full Postal Address	Final Job Title & Reason for Leaving	Final Salary Prior to Leaving Company
From	To			
Dates of Employment		Name of Employer & Full Postal Address	Final Job Title & Reason for Leaving	Final Salary Prior to Leaving Company
From	To			
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From	To			

Employment Gaps

Please provide a brief explanation if there are any gaps in your continuous employment history listed above:

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Salary Expectations

What are your minimum salary expectations?

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Support Required for Interview

Please provide details of any support or assistance that you may require to enable you to be interviewed for this vacancy:

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Driving Licence Information (Please provide information relating to your driving licence)

Do you hold a current full driving licence?		Yes		No	
Do you have your own vehicle?		Yes		No	
Is your driving licence endorsed? (If yes, please answer the questions below)		Yes		No	
Convicting Court Code:	Date of Conviction:	Penalty Points:			
Type of Offence:		Disqualification Period:			

Additional Information (All information provided will be kept in the strictest confidence and only used for the purpose of assessing your suitability for the post you have applied for)

In order to protect the public, the post you have applied for is exempt from certain provisions of the Rehabilitation of Offenders Act 1974. You are therefore required to disclose all and any past or pending cautions or convictions, whether spent or otherwise, unless it is either a "protected caution" or a "protected conviction" under the terms of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

Have you ever been convicted of an offence that is not spent under the Rehabilitation of Offender's act 1974?	Yes		No	
Have you ever accepted a formal police caution?	Yes		No	
Are there any outstanding court proceedings against you?	Yes		No	
Are there any court/county court judgements against you?	Yes		No	
Have you ever been declared bankrupt?	Yes		No	
If you have answered YES to any of the above questions please give details below:				

Declaration (Please read the following statements carefully as your signature creates a legal declaration on your part)

1.	I hereby give my consent to the Company processing the data supplied on this application form for the purpose of recruitment and selection. I accept that if my application is successful, this application form will form part of my HR file and in that case I consent to the data on it being processed for all purposes in connection with my employment.
2.	I declare that the information provided on this application form is accurate and truthful. I am aware that any false or misleading statement, or information that I have withheld, may be just cause to invalidate this application - or cause the termination of my employment if I have already been employed.
3.	I understand that any offer of employment is subject to receipt of references and an appropriate level of DBS check that proves satisfactory to the Company, as well as successfully completing an induction and probationary period.
4.	I authorise the Company to obtain references to support this application once an offer has been made and accepted.

Signed:		Date:	
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If this application form is completed electronically you will be required to sign and date it if you are invited to attend an interview.